

eSign® is available for most table-funded conforming fixed-and adjustable-rate loans. All eSign® eligible transactions must close with eSign®.

When your AmTrust-affiliated loan originator has an eSign® eligible loan, they will inform you and the borrower that the loan will be executed with eSign®. To ensure that the electronic closing is professional and seamless, please take the following steps:

 **VERIFY THAT YOU ARE GEMSTONE ENABLED**

New Closing Agent

- If this is your first eSign® closing, log on to www.esignmortgage.com and click on “New Agent” to submit an online form to gain Gemstone access that will enable you to close eSign® loans.

Existing Closing Agent

- If you already have access to Gemstone, be sure to test your login ID and password at least a few hours prior to the scheduled closing. If you do not have Gemstone access, please contact your company’s Gemstone Login Administrator.

 **ENSURE THAT YOU HAVE THE FOLLOWING HARDWARE, SOFTWARE, AND INTERNET CONNECTION**

HARDWARE

- PC with 300 MHz or higher processor clock speed recommended (233 MHz minimum required)
- Intel Pentium/Celeron family, AMD K6/Athlong/Duron family, or compatible processor recommended
- 256 MB of RAM or higher recommended for best performance (128 MB minimum supported)

SOFTWARE

- Windows XP Professional or Microsoft Vista Operating System
- Microsoft Internet Explorer version 6.X, 7.0, or with 128 bit incryption
- Adobe Reader 6, 7, 8, and 9
- Microsoft Excel 97, 2000, 2002, 2003 or 2007
- CD Burning Software

tip ▶ If you have never used eSign® before, or could use a refresher, consider reviewing the interactive demonstration available online at www.esignmortgage.com.

On the other hand, if you are a seasoned eSign® closer, you may be eligible for Gold or Platinum eSign® certification. Review the Gold and Platinum criteria on the last page to learn more.

INTERNET CONNECTION

- Broadband Internet Connection (e.g., T1 or DSL)
- Any local wireless network that conforms to the Wireless LAN standard

 **VERIFY THAT YOU CAN VIEW AND ACCESS THE LOAN YOU’RE SCHEDULED TO CLOSE**

tip ▶ If you have any questions about the configurations outlined, call the Mortgage Consulting Center at (888) 321.6446

